

TENDER DOCUMENT FOR FOOD SUPPLEMENT



Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE SUPERINTENDENT
M R Bangur Hospital & M R Bangur Super Speciality Hospital
241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033
www.mrbangurhospital.gov.in Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

A handwritten signature in green ink is located in the bottom right corner of the page. The signature is stylized and appears to be a cursive name.



Government of West Bengal
Department of Health & Family Welfare
OFFICE OF THE SUPERINTENDENT

M R Bangur Hospital & M R Bangur Super Speciality Hospital
241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata - 700033

www.mrbangurhospital.gov.in, Email: supdt_mrbh@wbhealth.gov.in, districthospitalspg@gmail.com

NIT No: MRBH/ 2967

Date: 03.12.2021

NOTICE INVITING TENDER

Sealed Tender is hereby invited for supply of the following **FOOD SUPPLEMENT POWDER** from the bonafide & experienced Suppliers/ Distributors/ Retailers / Agencies/Manufacturers, to the M.R.Bangur Hospital, 241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata-700033, for one year from the date of Award of Contract (AOC).

Particulars of items to be supplied have been mentioned in **Annexure-II**.

Tender form can be downloaded free of cost from the website: www.wbhealth.gov.in or www.mrbangurhospital.org

Tenders to be Submitted in the prescribed format (Annexure-I) along with all essential documents as per check list maintaining all terms & condition as mentioned below.

Earnest Money Deposit (EMD): Bidders have to submit EMD Rs.10,000/- (Rupees ten thousand) only in the form of Demand Draft drawn in favour of the "Superintendent, M. R. Bangur Hospital". The bidder having enrolment/registration for SSI or MSME may submit documents for exemption of EMD.

Date and time schedule of tender:

Sl.No.	Particulars	Date and time
1	Date of publishing of NIT & other documents	03.12.2021
2	Documents download start date	03.12.2021
3	Bid submission starting date	04.12.2021
4	Bid submission closing date	11.12.2021 up to 5 PM
5	Opening of tender for technical bid(Bid-A) and verification of sample	13.12.2021 at 11.00 AM
6	Bid opening for Financial Bid(Bid-B) date	13.12.2021 at 1.00 PM

Terms & Conditions:-

- 1) The tender to be submitted in two bid system,
 - (a) Technical Bid(Bid-A) comprised with the documents as per check list duly attested by authorised signatories.
 - (b) Financial Bid (Bid-B)
The bidders have to quote rates for the units as mentioned against each items in Annexure-II separately of taxable value and applicable taxes and supplied at the office of the undersigned.
- 2) Tender to be submitted duly superscripted "TENDER FOR FOOD SUPPLEMENT POWDER" and sealed placing two separate sealed envelope of Bid-A and Bid-B. Tender to be sent /dropped in the tender box kept in our office within the schedule time as mentioned above. The bids received after that deadline shall not be entertained under any circumstances whatsoever.
- 3) Credential of Rs.2 lakh (Rupees two lakh) per year during the last three financial years (2019-20, 2020-21, 2021-22) for supply of similar nature of items to this hospital or any other hospital run by Government/Semi-Government/Local Self Government should be furnished with the tender.
- 4) The bidders should have aggregate annual turnover of Rs.2 lakh (Rupees two lakh) per year for the last three financial years (2019-20, 2020-21, 2021-22) will be eligible to participate in the tender.

- 5) A self declaration about not been blacklisted by any central or state government authority and having no case pending with any police station in India against the bidder to be submitted with the tender.
- 6) The bonafide bidders having registered office in India, manufacturing & operational unit in West Bengal can participate.
- 7) Defective or incomplete bid application shall be rejected without any assigning reason whatever.
- 8) The Tender Committee reserves the right to accept or reject any tender without assigning reason whatever.
- 9) Each Tenderer should be clearly mentioned the name and address of the firm and their contact no in the Tender form.
- 10) If a proprietor having more than one firm/agency with same GST No., PAN, IT clearance etc. He can submit only one tender by any one of his Firm/Agency, otherwise all of his tender will be cancelled.
- 11) If the selected Bidder failed to supply quality product/items, same to be returned without any claim/dispute.
- 12) Necessary taxes as applicable and deductible shall be deducted from the bill of the supplier.
- 13) Delivery of the items to be ordered for supply to the successful tenderer shall be made within 14 working days from the date of placing the order.
- 14) Payment of the bill shall be made to the supplier after submission of the bill subject to the availability of fund from the Government of West Bengal under respective head.
- 15) Within 14 days of receipt of offer letter the Successful bidder(s) shall execute an agreement on a Non- Judicial Stamp paper of Rs. 50/- (Rupees Fifty) only as undertaking to supply the articles as per accepted rates throughout the period mentioned above, within the stipulated time positively, otherwise it will be considered as ineligibility.
- 16) Intending bidder may please note that any change in the tender, once submitted shall not be entertained and tender found incomplete, incorrect, erased, overwritten, tempered will be summarily rejected.
- 17) The Authority has the right to extend the tenure with the accepted rate and existing terms and conditions and if the services are found satisfactory.
- 18) The Accepted lowest rate will be valid for one year from the date of Award of Contract (AOC).



19) The following penalties shall be imposed against offences mentioned against each:

SI	Nature of offence	Penalty to be imposed
1	Any wrong or misleading information/documents provided by the bidder during submission of bids.	a. Forfeiture of EMD b. Proposal for blacklisting to be sent to the Health and Family Welfare Department for at least 3 years.
2	Non execution of agreement within 14 days of issue of offer letter.	a. Forfeiture of EMD b. Proposal for blacklisting to be sent to the Health and Family Welfare Department for at least 3 years.
3	Supplying refurbished goods instead of new	a. Forfeiture of EMD b. Termination of Contract. c. Proposal for blacklisting to be sent to the Health and Family Welfare Department for at least 3 years. d. Lodging FIR.
4	Breach of Agreement	a. Forfeiture of EMD b. Termination of Contract. c. Proposal for blacklisting to be sent to the Health and Family Welfare Department for at least 3 years. d. Lodging FIR

20) The Language of the tender shall be in English.

21) **Return of EMD:** After finalization of the tender the EMD will be returned back to the unsuccessful bidders.

22) **Approximate value of the Tender:** Rs.5,00,000/- (Rupees five lakh only).

23) Quality Control

1. Quality of the product is one of the most important concerns to be remembered by the bidders and potential sellers. Items only can be passed after thorough inspection by the hospital authority to satisfy themselves with agreed quality. Product with compromised quality will immediately be rejected without keeping any liability to the buyer to compensate any transport cost.
2. The packaging should be done in hygienic and sealed Container/Tin to keep it safe from any contagion.
3. Penalty will be imposed upon the seller if any quality is found compromised by the inspection team and the amount of the penalty will be determined considering the amount of risk faced/damage occurred due its quality without any reference to the seller.


Superintendent
M. R. Bangur Hospital
Tollygunge, Kolkata-700033

Annexure-I
Application Format

(To be furnished in the official letter pad with full address, contact no & Email id)

NIT No: MRBH/

Date:

From,
Mr/Msr:
Name of farm/Agency/
Distributor:
Address:

Contact no.
Email Id.:

To
The Superintendent,
M R Bangur Hospital & M R Bangur Super Speciality Hospital,
241 & 249 Desh Pran Sashmal Road, Tollygunge, Kolkata – 700033

Dear Sir,

I/We would like to offer to supply the “**FOOD SUPPLEMENT POWDER**” as mentioned in Annexure-II of the above NIT to the M.R. Bangur Hospital at the prices quoted in the enclosed pricing schedule (Financial Bid).

It is confirmed that the Terms and Conditions are acceptable.

This Tender fully complies with your specifications.

I/we do hereby solemnly affirm and declare as follows:

- That I have not ever been convicted of any offence making myself liable to be disqualified to supply of items to any Govt. or Govt. undertaking Organization /Institution in the State of West Bengal or other State or States.
- That no case is pending against me or against my firm in any criminal court of law to supply of items to the Govt. or Govt. undertaking Organization / Institution in the State of West Bengal or other State or States (If any case is pending, state the details).
- That, I also declare that if any information subsequently found incorrect or false will it automatically render the tender submitted by me cancelled and make me liable for penal action as per terms and condition of this tender and other legal action as per law of the country.
- That I do further affirm that the statements made by me in this tender are true to the best of my knowledge and belief and all the documents attached are genuine & correct.
- We are offering rate for the items specified and assured supply to the Superintendent, M R Bangur Hospital & M R Bangur Super Speciality Hospital throughout the tender period.
- It is certified that the rate quoted by me are not higher than the M.R.P/ Prevailing market rate.

Yours sincerely

Signature

Date:

Mr/Msr:
Name of farm/Agency/
Distributor:

Enclosures (as per check list):



Annexure-II

NIT No: MRBH/

Date:

Particulars of items to be supplied:

Sl.No.	Particulars of items	Required nos.	Rate per unit	% of GST	Remarks
1	Food Supplement Powder For High Calorie (35% Whey Peptide, Fat 18.50%, Carbs. not more than 42%, Fructose Based, Low Sodium & Potassium, Free from Lactose, Gluten & Cholesterol) with Food Safety Standards Act, 2006				
2	Food Supplement Powder For Balanced Diet (17.5% whey Protein Concentrate, 62.50 % Carbs, Sucrose Based, Enriched with Omega-3 & Omega -6 Fatty Acid ,DHA ,FOS, Inuline Free from Lactose, Gluten, Cholesterol) with Food Safety Standards Act, 2006				
3	Food Supplement Powder For Hepatic Disorder (15 % Whey Peptide ,MCT Based, Fructose Based, Calorie dense-1.75 KCal/ml, Enriched with BCAA, FOS, Free from Lactose, Gluten & Cholesterol) with Food Safety Standards Act, 2006				
4	Food Supplement Powder For High Protein (43 % Whey Protein Concentrate, Fat not more than 4%, Carbs. not more than 50 %, Fructose Based, Enriched with MUFA, Alpha Lipoic Acid & Inulin fiber, Free from Lactose, Gluten & Cholesterol) with Food Safety Standards Act, 2006				
5	Food Supplement Powder For Renal Disorder (9 % Whey Protein Concentrate, Low Fat not more than 20 %, Carbs 66 %, Fructose Based, Calorie Dense 2 Kcal/ml , Enriched with FOS, Alpha Lipoic Acid , Free from Lactose, Gluten & Cholesterol) with Food Safety Standards Act, 2006				
6	Food Supplement Powder For Diabetic Disorder (More than 45 % Whey Protein Concentrate, sucrose free and enriched with MUFA, Omega 3 Fatty Acids, Dietary Fibers, MCT and FOS, Free from Lactose, Gluten & Cholesterol) with Food Safety Standards Act, 2006				
7	Food Supplement Powder For Albumin Disorder (More than 47 % hydrolysed Whey Protein Concentrate, Starch 8.5 G, Glutamine 2 G, Arginine 800 Mg, Lycopene 4.5 Mg, Carotenoids 15 Mg, Docosahexaenoic Corrosive 100 Mg, Biotin 65 Mcg, Folic Corrosive 100 Mcg, Niacinamide 18 Mg.) with Food Safety Standards Act, 2006				

Signature

Mr/Mrs.:
Name of farm/Agency/
Distributor:



NIT No: MRBH/ 2867

Date: 03.12.2021

Check-List of Documents to be submitted with tender

SI	Envelope / Uploading location	Document
	<ul style="list-style-type: none">(1) Valid Trade License(2) Pan Card(3) Income Tax return (2018-2019, 2019-2020, 2020-2021)(4) GST Registration Certificate along with GST clearance certificate(5) Drug license(6) FSSAI license/Registration(7)MSME/SSI Registration Certificate(8) Credentials certificate(9) Registration with Registrar for company,(10) Registered partnership deed for partnership firm(11) EMD(12) Declaration in the letter head of supplier about not been blacklisted	



NIT No: MRBH/ 2867 / 1 (12)

Date: 03.12.2021

Copy forwarded for information to:

1. The Director of Health Services, Dept. of H&FW, Govt of West Bengal
2. The District Magistrate, South 24 Parganas
3. The CMOH, South 24 Parganas
4. The Store Medical Officer, MRBH & MRBSSH
5. The Accounts Officer, MRBH & MRBSSH
6. The Nursing Superintendent, MRBH & MRBSSH
7. The Dy. Superintendent, MRBH & MRBSSH
8. The Assistant Superintendent(all), MRBH & MRBSSH
9. The Pharmacist / Store Keeper, Equipment, MRBH & MRBSSH
10. The DEO, MRBH is directed to publish the NIT in the hospital website.
11. IT cell of H&FW Dept. Govt of West Bengal with a request to upload this tender to www.wbhealth.gov.in
12. Office notice board



**Superintendent
M. R. Bangur Hospital
Tollygunge, Kolkata-700033**